

Hagworthingham Parish Council

Minutes of the meeting of the Parish Council held on Monday 13 October 2025 commencing at 7.30 p.m.

Present: With Cllr Mark Clayton in the Chair, there were present, Cllrs – Andrew Bruce and Paul Masters

In attendance: Clerk Mrs Susan Archibald

There being no attendance from the public or District and County Councillors the Chairman declared the meeting opened at 7.30 p.m.

32. Chairman's Announcements

The Chairman wished to welcome Cllr Andrew Bruce to his first meeting as a newly co-opted Councillor.

33. Apologies for absence and reasons given

An apology with valid reason for absence was accepted from Cllr L Richards.

34. Declarations of Disclosable Pecuniary Interest in accordance with the Localism Act 2011 not previously notified and/or consideration of any written request for Dispensation

There were none.

35. Notes of the meeting of the Council held on Monday 1 September 2025 to be approved as Minutes and signed by the Chairman

It was proposed by Cllr Masters, seconded by Cllr Clayton and:-

RESOLVED – That the notes of the meeting of the Council held on Monday 1 September 2025 be approved as a correct record and signed by the Chairman.

36. Co-Option to Vacant Seats

The Clerk reported that two vacancies remain available for co-option.

37. Remembrance Sunday

Members were reminded of the Remembrance Sunday service and wreath laying arrangements.

38. Financial Matters

(a) Monies at bank

Current account - £7628.60

Bus account - £6197.26

(b) To approve payment of outstanding invoices

It was proposed by Cllr Bruce, seconded by Cllr Masters and:-

RESOLVED – (a) that items (a) and (b)(above) be noted and approved, including payment of the outstanding Npower invoices for Manor Road defibrillator electricity supply.

It was further proposed by Cllr Bruce, seconded by Cllr Masters and:-

RESOLVED – (c) that Cllr Bruce would be added as a bank signatory.

(d) It was noted that the Clerk would email Npower to further pursue the unanswered query around the non-metered supply and recent billing.

39. Planning Matters

Members noted the following planning approval:

Application reference 02900/25/FUL - Change of use to regularise the use of the site as an events venue with licensed bar falling into use class Sui Generis with the erection of a pergola (works completed) - Stockwith Mill, Harrington Road Hagworthingham PE23 4NE

Hagworthingham Parish Council supported this application.

40. To receive reports from Councillors relating to outstanding projects

There were none.

41. To receive reports from the Clerk in relation to Council matters

The Clerk reported on upcoming Zoom Councillor Induction Training; this was noted.

42. To receive general correspondence

The Clerk advised the meeting of a request from Linden Close residents for an extension of the Harrington Road grass cutting boundary to beyond the entrance to the Close. The Clerk would investigate cost and permission requirements and this would be on the agenda of the November meeting for a decision..

43. To confirm the date of the next meeting of the Council

It was proposed, seconded and:-

RESOLVED – That the date of the next meeting of the Parish Council be agreed as Monday 24 November 2025 at JJ's Café at 7.00 p.m. (Winter start time).

44. To resolve to go into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matter:-

Clerk's annual appraisal and matters relating to the terms and conditions of the Clerk's contract of employment.

It was proposed, seconded and:-

RESOLVED – That the above matter be discussed in closed session

This part of the meeting closed at 7.50 p.m.

Minute arising from confidential item:-

45. Clerk's annual appraisal and matters relating to the terms and conditions of the Clerk's contract of employment

It was proposed, seconded and:-

RESOLVED – That the Clerk's hourly rate be increased by two spinal column points.

The meeting closed at 7.55 p.m.