

## NOTICE OF A MEETING OF HAGWORTHINGHAM PARISH COUNCIL

**NOTICE IS HEREBY GIVEN** that a Meeting of Hagworthingham Parish Council will be held via remote video conferencing on **Monday 28 September 2020 commencing at 7.00 p.m. and continuing at 8.00 p.m. if required** at which the under mentioned business will be transacted.

This meeting is open to the public and may be accessed using the following links:

**Topic: Parish Council**  
**Time: Sep 28, 2020 07:00 PM London**

**Join Zoom Meeting**  
<https://zoom.us/j/94018985619?pwd=SXc0UFBWNGI3amRIMjZYV0NYUTBLQT09>

**Meeting ID: 940 1898 5619**  
**Passcode: LfP608**

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**Topic: Parish Council continuation**  
**Time: Sep 28, 2020 08:00 PM London**

**Join Zoom Meeting**  
<https://zoom.us/j/93514887809?pwd=bWtMRE0zVU1OQk4zdUR0OE1IT2U0QT09>

**Meeting ID: 935 1488 7809**  
**Passcode: zSa9PM**

Prior to the meeting there will be a maximum 15 minute forum between 7.00 and 7.15 p.m. when members of the public may ask questions or make short representations to the Council. At the discretion of the Chairman there may be an additional 5 minutes at the end of the meeting at which members of the public can raise points relating to the meeting or items for consideration for inclusion on the next agenda.

Following which and prior to the commencement of the formal part of the meeting the Council will receive reports of the Police, County and District Councillors.

*Susan Archibald*

Susan Archibald  
Clerk to Hagworthingham Parish Council

Dated: 22 September 2020

### AGENDA

1. Chairman's Announcements
2. Apologies for absence and reasons given
3. Declarations of Disclosable Pecuniary Interest in accordance with the Localism Act 2011 not previously notified and/or consideration of any written request for Dispensation
4. Notes of the Annual meeting of the Council held on Monday 11 May 2020 to be approved as Minutes to be signed by the Chairman at a later date

## **5. Casual Vacancies**

To consider and decide upon co-option to either or both of the current existing casual vacancies. Declarations of Acceptance of Office to be signed at the first available opportunity.

## **6. Highways Matters**

### **(i) Speeding Concerns**

To receive concerns of local resident over speeding in and around the village, and, in particular, to consider a possible request for traffic calming measures on Bond Hayes Lane, such as speed bumps/one way system.

### **(ii) Overhanging Trees**

To consider overhanging trees at main road opp. JJ's Café and Church Lane at secondhand shop with regard to ownership and carrying out remedial works to overhanging branches.

## **7. Compliance with GDPR in respect of dedicated Councillor email addresses**

Due to current non-compliance with GDPR in respect of dedicated Cllr email addresses; Members are asked to consider and decide how best to rectify the matter.

## **8. Quantum Air Fibre – Fibre to the premises superfast broadband provision**

To consider and decide whether or not the Parish Council lends its support to Quantum Air Fibre in pursuit of fttp broadband provision in the village, under the government's rural gigabit voucher scheme.

## **9. Working Groups**

To receive an update from working groups, as appropriate:

Grass Cutting working group, (an additional Member is needed to join this group)  
and  
Speed Awareness working group

## **10. Zoom Pro**

In light of the continuing government recommendation of remote Parish Council meetings, Members are asked to consider and decide upon upgrading to Zoom Pro at a cost of c.£100.

## **11. Acceptance of Gift**

To receive and accept, with thanks, the gift of a p.a. sound system for use by the village.

## **12. Financial Matters**

- (a) Monies at Bank
- (b) To approve payment of outstanding invoices and payments already made
- (c) To receive interim accounts and bank reconciliation to 31 August 2020
- (d) To note the satisfactory report of the internal auditor and successful submission of 2019/20 Annual Governance and Accountability return
- (e) Bank signatories; review and increase number of those authorised to sign cheques, as appropriate.

## **13. To receive reports from Councillors relating to outstanding projects**

To receive reports from Members relating to outstanding projects and requests for matters to be placed on the next agenda. No resolutions may be passed under this item.

## **14. To receive reports from the Clerk in relation to Council matters**

## **15. To receive general correspondence**

**16. To confirm the date of the next meeting of the Council**

The date of the next ordinary meeting of the Council is proposed as **Monday 16 November 2020 (to commence at 7.00 p.m.)** with details to be provided nearer the date.

**17. To resolve to go into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matter:-**

Clerk's annual appraisal and matters relating to the terms and conditions of the Clerk's contract of employment.